

CSLA ANNUAL AWARDS OF EXCELLENCE BC-JUROR SELECTION POLICY

*BCSLA requests expressions of interest from those who would like to serve as a CSLA Awards Juror. The judging is done in Winnipeg, MB and travel expenses will be covered by the BCSLA. Participation in the program gives you the opportunity to review some of the best work being done in Canada with colleagues from across the country. If you are interested representing BCSLA, please forward a letter of interest and a current resume to Tara Culham at the BCSLA office by **October 31**.*

PROCEDURE

1. By no later than the end of September each year, the BCSLA will notify the Membership of the opportunity to serve as juror in the upcoming session (typically February of the following calendar year). Registered members interested in serving are asked to forward a letter of interest and a current resume to the BCSLA office by October 31.
2. At their November meeting, the BCSLA Board of Directors will select an individual to represent BC on the National Awards Committee. An alternate member will also be selected at that time.
3. When the date and location of the judging is announced by the CSLA, our Administrator will contact the successful candidate. If this member is unable to attend the session, the Administrator will ask the alternate juror to attend the session.
4. As soon as the volunteer juror has agreed to serve and has confirmed it in writing, the BCSLA Administrator will notify the CSLA Awards Committee.
5. The BCSLA will keep a record of individuals who have been appointed as CSLA Awards Jurors in previous years, the intent being to ensure that representation from the membership is varied and inclusive; drawing from a range of experienced Landscape Architects.
6. The successful candidate will be asked to submit a written report to the BCSLA Board of Directors upon conclusion of the Awards process.
7. The successful candidate must be willing and able to assist the CSLA Awards Committee in the preparation of a detailed article for publication in **Landscape/Paysages** if asked to do so.
8. Any entries to the Awards Program made by a juror or their firm represents a potential conflict of interest. Therefore, it is not advisable for an individual to volunteer if their firm is planning to submit more than three (3) projects for a CSLA Award for the year that they are judging.
9. Please be aware that each year the CSLA Awards Jury chooses from among the group, an individual to serve two consecutive years in order to provide continuity. In volunteering for this position, it is important that you may be asked to serve for a second year.