

450 - 355 Burrard Street Vancouver, BC V6C 2G8 τ 604.682.5610 ε 604.681.3394 τε 855.682.5610 ε admin@bcsla.org www.bcsla.org

BCSLA REGISTERED LANDSCAPE ARCHITECT – Membership Application

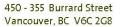
NOTE: The information below applies to British Columbia only. Entry standards vary from one jurisdiction to another.

A **Registered Landscape Architect** is a person admitted into Membership of the Society in accordance with the requirements of the Bylaws and the Act, including qualification by education, examination and experience, payment of fees and annual fees when due, and compliance with the requirements of professional conduct and standards. A complete copy of the Bylaws and the Act are available at www.bcsla.org.

Application Procedures:

- 1. Please review this material carefully. BCSLA membership application deadlines are on **January 31**st and **June 30**th of each year. The Credentials Committee reviews all applications and makes their recommendations to the Board of Directors who have the final approval. If required the Credentials Committee may meet more frequently to review applications.
- 2. Complete the application in full. Incomplete applications will delay application processing.
- 3. Required documentation for proof of qualifications:
 - a. Academic transcript (original or certified copy sent directly to BCSLA from the learning institution). The transcript will confirm successful completion of a Bachelor or Masters program in Landscape Architecture at an accredited university, **and**
 - b. Academic degree, certificate, or diploma (copy).
 - c. For candidates applying by Reciprocal Registration and as Senior Practitioner only: Appendix A License Certification Form must be completed and returned to BCSLA office directly by licensing board.
 - d. For internationally trained candidates only: Appendix B International Candidate form must be completed and returned to the BCSLA office. For more information, please visit see Appendix B and visit www.bcsla.org/licensure/licensure
- 4. Two letters of reference from business or professional individuals who are personally acquainted with your character and professional abilities. One must be a Landscape Architect with whom you have worked.
- 5. Submit completed application form by email to office@bcsla.org or by regular mail to the BCSLA office.
- 6. Candidates who are accepted for membership will be notified in writing by the Society upon approval by the Board of Directors. Successful applicants will be invited to appear before the Board of Examiners, which is the final step in the Admission Program. Additional information on the oral exams is available at www.bcsla.org.
- 7. The Board of Examiners administers the oral exams 2-3 times annually in Vancouver, Canada. The Registrar will inform the Candidate of the results by telephone within one business day, and formally in writing shortly thereafter.
- 8. If the Candidate is unsuccessful, the Society will provide a detailed letter to the Candidate indicating weakness(es) to assist the Candidate in further developing those skills. The Candidate will be invited to appear at a future administration of the oral exams.
- 9. Upon successful completion of the oral exams, the Candidate will be admitted to the BCSLA as a Registered Member. The Candidate will be issued a registration number, professional stamp and certificate.

Updated January 8, 2015 Page 1 of 6





Registration Now in Force:
Yes

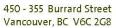
т 604.682.5610 г 604.681.3394 тг 855.682.5610 в admin@bcsla.org www.bcsla.org

Please affix a

APPLICATION FOR REGISTERED MEMBERSHIP (please type or print clearly in black ink)			recent	
NAME:	,			full-face
RESIDENTIAL ADDRESS:				photograph
CITY:	PROV:		POSTAL CODE:	
TEL:		EMAIL	.:	
EMPLOYER NAME:				
EMPLOYER ADDRESS:				
CITY:	PROV:		POSTAL CODE:	
TEL:		FAX	:	
EMAIL:		_ WEB	SITE:	
Address for Correspondence:	Residence	or	Business	
hereby apply, by the method(s) indi- Landscape Architects and submit the By Written Pre-Examination (L., the enclosed experience record.	following information	on:		•
☐ By Reciprocal Registration (CA	and USA only): La	am a Ro	egistered Member of a Regulatory	Landscape Architect
Agency. Please submit Appendix A –			-	-
Province or State:			Written Examination:	_
			Registration Date:	
Registration Now in Force: Yes	☐ No. Please €			
Senior Practitioner: I have ten (10) or more years of	f sustai	ned experience and membership	in another
Professional Landscape Architect Re and US) – must be completed by lice	ensing board.		.,	,
Province or State:				
Registration Number: Registration Now in Force: ☐ Yes			Registration Date:	
Internationally Trained: I am an Please review and submit Appendix I				in Amenca.
Province or State, Country:				
Registration Number:			Registration Date:	

Updated January 8, 2015 Page 2 of 6

☐ No. Please explain: _____

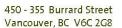






PART A. Education)n (original <u>or</u> certified copy of transc	ript sent directly to BCSLA from the learning institu	tion)
INSTITUTION DEGREE/D	IPLOMA RECEIVED:	YEAR:	
INSTITUTION DEGREE/D	YEAR:		
INSTITUTION DEGREE/D	YEAR:		
☐ Bachelor of Landscape	Architecture Degree from a CSLA or	ASLA Accredited Program <u>or</u>	
☐ Master of Landscape A	architecture Degree from a CSLA or A	SLA Accredited Program	
Please contact the BCSLA	A office if you have a diploma/degree t	hat is not from a CSLA or ASLA Accredited Progra	n.
Internationally trained can	didates must have an ICES Report se	nt directly to the BCSLA from ICES.	
acquainted with your characterists. One reference personally acquainted with NAME:ADDRESS:	racter and professional abilities, givir e must be a registered Landscape A n your professional abilities.		email no is
		POSTAL CODE:	
COMMENTS:		EMAIL:	
NAME:			
ADDRESS:			
CITY:	PROV:	POSTAL CODE:	
TEL:	FAX:	EMAIL:	
COMMENTS:			

Updated January 8, 2015 Page 3 of 6



т 604.682.5610 г 604.681.3394 тг 855.682.5610 в admin@bcsla.org www.bcsla.org



PART C. PRACTICAL EXPERIENCE

NOTE: All employment related to Landscape Architecture should be listed. Please forward **original sealed/stamped copy** of this page to the BCSLA office. Use additional page(s) if required.

APPLICANT NAME:		
Employer Name:	WORK PERFORMED	
Address:		
Contact:	Construction Documentation	
Telephone:		
Hours per Week:		Supervisor Seal or
Dates of Employment:		Signature if N/A
Employer Name:	WORK PERFORMED	
Address:	Client Liaison	
	□ Design	
Contact:	Construction Documentation	
Telephone:	Specification Writing	
Hours per Week:	Field Services	Supervisor Seal or
Dates of Employment:	Other:	Signature if N/A
Employer Name:	WORK PERFORMED	
Address:		
	□ Daniera	
Contact:	Construction Documentation	
Telephone:	Specification Writing	
Hours per Week:		Supervisor Seal or
Dates of Employment:		Signature if N/A
Employer Name:	WORK PERFORMED	
Address:	Client Liaison	
	Design	
Contact:	Construction Documentation	
Telephone:		
Hours per Week:		Supervisor Seal or
Dates of Employment:	☐ Other:	Signature if N/A

Updated January 8, 2015 Page 4 of 6



450 - 355 Burrard Street Vancouver, BC V6C 2G8

т 604.682.5610 г 604.681.3394 тг 855.682.5610 в admin@bcsla.org www.bcsla.org

PART D. Professional Organization Service (e.g. BCSLA)

Name and Address of Organization		
PART E. Public and Community Service		
Name and Address of Organization		
PART F. Registration		
Have you been denied registration in any province or state?	☐ YES	□ NO
If yes, please explain:		
PART G. Reasons for Membership Applicati	on	

Updated January 8, 2015 Page 5 of 6



450 - 355 Burrard Street Vancouver, BC V6C 2G8

т 604.682.5610 г 604.681.3394 тг 855.682.5610 в admin@bcsla.org www.bcsla.org

Statement of Candidate

I have read the BCSLA Standards of the Profession (www.bcsla.org/profession/bylaws-standards) and hereby affirm that my method of practice of Landscape Architecture is in accordance with the principles contained in these statements. I further certify that all information given on this application form is true, correct, and complete; and that I am aware that, upon acceptance to membership, false statements on this application may lead to immediate expulsion. A Member approved for Landscape Architect status will not represent himself or herself as a Registered Landscape Architect. A Landscape Architect will not use a stamp or seal of the Profession.

If I should be elected to the Society and subsequently withdraw, resign, be expelled from the Society or be dropped for non-payment of dues, I will immediately thereupon return any certificate and seal of the Society issued to me.

		Architect Member. I have read and understand the BCSLA ocsla.org/profession/policies-and-procedures. Dues will be vailable at www.bcsla.org .
Signature of	of Applicant	Date (mm/dd/yyyy)
which ac and Elec www.bcs Informa	ddresses the requirements for handling "personal information of tronic Documents Act', and the 'BC Personal Information Fala.org/pdf.htm/privacy.pdf. Your application will be process	te the BCSLA websites and in other publications upon
BCSL	(For candidates applying by Reciprocal Registration	cent employer ucational institution tect Fee (\$50 + \$2.50 GST) and returned to BCSLA office directly by licensing board and as Senior Practitioner only.) ed and returned to BCSLA office with ICES Report and
NOTE: Applications for Registered Membership will only be reviewed if the application is complete and all of the above information is submitted. Please submit completed application by email or by regular mail to:		
BC Soc #450, 3 Vancou	Registrar ciety of Landscape Architects 55 Burrard Street sver, BC V6C 2G8 682.5610 Toll Free (US & Canada): 855.682.5610	F: 604.681.3394 <u>admin@bcsla.org</u> <u>www.bcsla.org</u> BN131999757 RT0001

Updated January 8, 2015 Page 6 of 6